

## **REQUEST FOR FEE PROPOSAL for Landscape Architecture or Professional Engineering Services**

### **Flagstaff Hill Pathway and Entrance Improvements Schenley Park, Pittsburgh, PA**

#### **-ADDENDUM No. 1-**

Issued: February 13, 2025

#### **NOTICE TO ALL POTENTIAL BIDDERS:**

Addendum No.1 modifies, clarifies, or changes the requirements of RFP for **Flagstaff Hill Pathway and Entrance Improvements**, as described below. All other provisions and requirements of the original RFP remain valid.

#### **QUESTIONS AND CLARIFICATIONS:**

The following clarifications are in response to written bidder questions received on or before **February 12, 2025**.

**Question 1:** *Can PPC provide a copy of the topographic survey?*

**Response:** **Yes, see attached Exhibit “Flagstaff Existing Conditions Survey” (2020).**

**Question 2:** *It appears all of the parking changes and pedestrian/traffic calming measure have already been installed on Frew Street. Can PPC elaborate on what needs to be designed under this contract?*

**Response:** **Traffic calming measures have been installed in recent years on Frew Street, and in general, should remain as installed. However, the Consultant shall evaluate and design desired improvements and connections to Flagstaff Hill shown on Page 22 of the RFP. This map exhibit indicates (i) where new pathway alignments and crosswalks including reciprocal curb ramps and a staircase shall be installed, (ii) where existing pathways shall be demolished and rebuilt, and (iii) where existing compound intersections shall be evaluated for traffic calming improvements due to ongoing safety concerns and a need for enhanced bike and pedestrian safety improvements. For example, a realigned crosswalk and pathway add a more direct connection to Scaife Hall. Crosswalks must meet City of Pittsburgh Department of Mobility & Infrastructure Design guidelines (e.g. piano keys crosswalk with reciprocal curb ramps) and enhanced daylighting should be considered on Frew Street. The intersection of Tech Street, Frew Street and Schenley should be designed as an all-way stop, with the potential need for additional visual enhancements to aid crossing of Schenley Drive evaluated.**

**Question 3:** *Was PPC involved in the pedestrian improvements along Frew Street? Or was that orchestrated by CMU or the City?*

**Response:** PPC was consulted on the design of Frew Street Traffic Calming Measures, however, CMU Campus Design and Facilities worked with the City to implement those improvements at CMU's expense. In 2022, PPC worked with CMU and the City to implement an improved Entry Garden and sidewalk repair at the intersection of Tech St and Schenley Drive in conjunction with masonry restoration completed on the retaining wall along Schenley Drive.

**Question 4:** *Will pedestrian lighting be required along the pathways, steps or overlook?*

**Response:** No, pedestrian lighting is not required or desired within the scope of this project.

**Question 5:** *Page 3 of the RFP mentions "donor recognition" at the overlook. Can PPC elaborate on how much involvement the consultant will have, if any, regarding donor recognition?*

**Response:** Designer shall indicate donor plaque locations and installation methods on Construction Drawings as an Owner-Furnished, Contractor-Installed item.

**Question 6:** *Should the consultant assume design of all pathways shown (page 22 - yellow dashed lines on first exhibit) or will the consultant only be responsible for design of \$1.2M worth of pathways and improvements?*

**Response:** Consultant shall assume design of all pathways and improvements reflected on Page 22. The Consultant shall identify opportunities for the City DPW to self-perform improvements as in-kind services, such as pathway demolition and repaving that would fall outside of the Construction Contract.

**Question 7:** *The RFP mentions storm water management plans will be required. To approve a storm water management design, the City will require infiltration testing. Can this be paid from the supplemental engineering allowance, or should it be included in the base fee?*

**Response:** Yes, stormwater infiltration testing may be paid from the supplemental engineering allowance.

**Question 8:** *Is PPC utilizing grants to pay for the consultant's fee and/or construction? If so, are there grant requirements or reporting obligations the consultant should be aware of?*

**Response:** Yes, PPC is utilizing a combination of private funding and grant monies to pay for Design and Construction. Part of the project's funding is from State sources, including a GEDTF grant which requires public bidding, public advertisement, prevailing wage rates, and specific clauses to be included in the contractor agreement. Carnegie Mellon University is also contributing private funding to the project.

**Question 9:** *Pittsburgh Water (FKA PWSA) will likely require CCTV inspection of the adjacent storm sewers. Can this service be paid from the engineering allowance or should it be included in the base fee?*

**Response:** Yes, the supplemental engineering allowance may be utilized for CCTV inspection of storm and combined sewer infrastructure as necessary to design and implement the project.

**Question 10:** *Regarding the 30 day review period for the 30%, 60% and 90% construction documents - Does this period fall within the completion date suggested for these phases? ex- Task 2: 30% construction documents begins April 16th and ends June 1st. Does the review period start on June 1st or is it completed by June 1st?*

**Response:** These are intended as suggested deliverable completion dates. As conceived, all subtasks associated with and listed in this RFP under a given Task would be completed by this date. However, the Consultant is asked to include in their proposal a schedule for the project that reflects their recommended project approach and meets the hard deliverable deadline of Project Completion by December 1, 2026.

- Question 11:** *Regarding role of Land Survey - On page 13 of the RFP document a Land Surveyor is mentioned both on the main consultant team and the supplemental engineering/design team. It is clear on page 5 that additional survey information falls under supplemental engineering. Can you clarify what the role of the Land Surveyor might be on the main consultant team?*
- Response:** **The Land Surveyor may be considered on either the main Consultant Team or the Supplemental Engineering/Design Team. PPC does not have a preference. This Addendum includes the existing survey information from a previous projects in Flagstaff Hill (Flagstaff Existing Conditions Survey, 2020). The interpretation that additional services required to provide supplemental survey shall be supplemental engineering services allowance is reasonable one as existing utility information is limited.**
- Question 12:** *Are there any existing traffic studies for Frew Street – will they be needed?*
- Response:** **A traffic impact study (TIS) was performed for Carnegie Mellon University as a part of the University's 2022 Institutional Master Plan. That study is included as an attachment to this addendum. Because there are no signalized intersections in the Flagstaff Hill area, it was not included in the traffic study's area of impact. However, other data was measured and evaluated in the TIS for the Flagstaff Hill area. A copy of the TIS can be downloaded here: <https://www.cmu.edu/cdfd/process/master-plan/pdf/nov-2022-cmu-institutional-master-plan-tis.pdf>**
- Question 13:** *Is there any existing geotechnical information on the hillside at Frew Street?*
- Response:** **No, there is not existing geotechnical information available for the proposed location of the stairs and overlook adjacent to Frew Street. The Consultant may choose to recommend that geotechnical services are performed within the supplemental engineering allowance.**
- Question 14:** *Can you confirm that community engagement is the responsibility of the Pittsburgh Parks Conservancy? Design team shall provide materials to PPC to present to the community. Is the design team expected to attend these meetings?*
- Response:** **That is not an accurate understanding. The Consultant is expected to present the proposed improvements to Community Stakeholders for input and feedback with support from PPC. Those touchpoints can be found detailed in Deliverables section of the RFP. For example, in SubTask 2D: Development Activities Meeting- Consultant shall lead the presentation to present the proposed project, following introduction by PPC.**
- Question 15:** *When was the topographical survey completed?*
- Response:** **The Existing Conditions Survey included in this Addendum is a compilation of topo survey performed on June 1, 2020 and LIDAR.**
- Question 16:** *Can you define the expectation for the graphic deliverables for Subtask 2D for the Development Activities meeting? How many perspective renderings are anticipated?*
- Response:** **The Constant may refer to the example from another recent PPC project's Development Activities Meeting: "Frick Environmental Sensory Classroom" [https://shuc.org/wp-content/uploads/2023/07/2023\\_07\\_11-SHUC-DAM-Frick-Sensory-Classroom-Mtg\\_reduced-1.pdf](https://shuc.org/wp-content/uploads/2023/07/2023_07_11-SHUC-DAM-Frick-Sensory-Classroom-Mtg_reduced-1.pdf)**
- Question 17:** *Are the existing stormwater facilities on the site comprised of grey infrastructure only? Is any green infrastructure currently existing and maintained on the site?*
- Response:** **PPC is not aware of existing green stormwater infrastructure on or adjacent to Flagstaff Hill, however, PPC and other organizations have previously installed GSI in Schenley Park.**

**Question 18:** *Does PPC require the Consultant to acquire full NPDES approval prior to initiating the Public Bid Process? If so, would the completion dates of Subtasks 6A and 6B be flexible (potentially pushed to later dates) should the approval process encounter delays in application response time?*

**Response:** **The Consultant shall obtain approvals from City and County agencies prior to bid. If the Consultant believes that facilitating an Interim Expediting Review NPDES review by ACCD would be advisable, please state so in the proposal and ensure that estimated costs including additional review fee is reflected in the cost proposal.**

**Question 19:** *Is the Consultant responsible for the design of park signage and wayfinding? Are there City standards and/or specifications that need to be followed?*

**Response:** **No, the Consultant is not responsible for park rules and wayfinding signage within the scope of this project. Currently, the Regional Park Signage Standards would apply within Schenley Park.**

**Question 20:** *Is the City/PPC able to provide documentation of existing utility lines, or is this assumed to be part of the Consultant's scope?*

**Response:** **This Addendum includes an Existing Conditions Survey (topographic survey) completed in 2020. The ECS includes limited information re: existing utility infrastructure. The Consultant may wish to recommend supplemental and topo and utility surveys are performed within the supplemental engineering allowance or main project fee.**

**Question 21:** *Has infiltration testing been done on the site? If so, will PPC provide test results, or is it assumed that the consultant is responsible for procuring infiltration testing*

**Response:** **See response to Question 7. No, stormwater infiltration testing has not been completed. Yes, stormwater infiltration testing may be paid from the supplemental engineering allowance.**

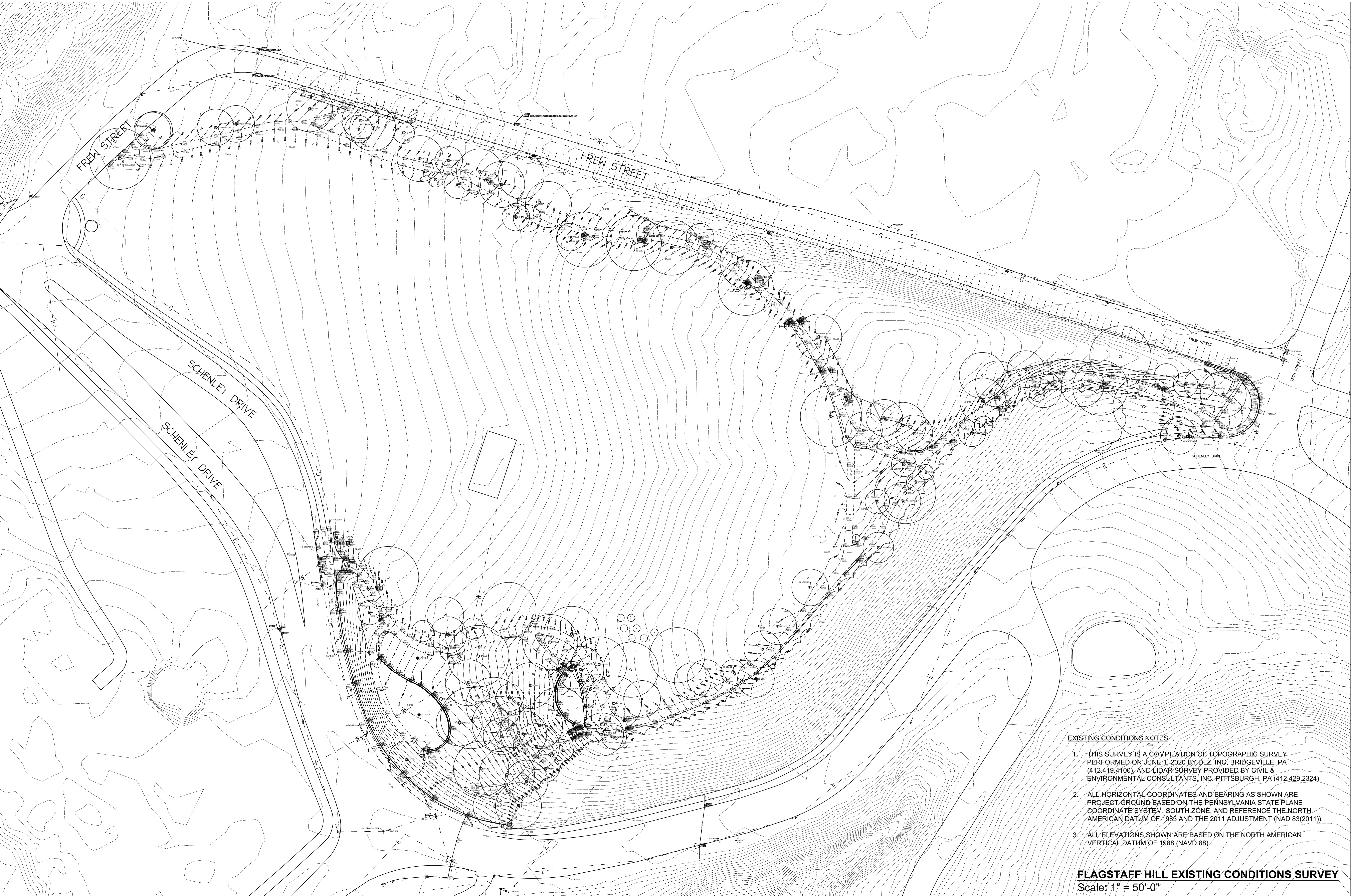
**Question 22:** *Have any traffic studies been conducted along Frew Street or at the intersection of Tech Street, Frew Street, and Schenley Drive? If so, are they available to review prior to submitting a proposal?*

**Response:** **See response to Question 12. A copy of the Traffic Impact Study completed by CMU can be downloaded here: <https://www.cmu.edu/cdfd/process/master-plan/pdf/nov-2022-cmu-institutional-master-plan-tis.pdf>**

The Consultant is required to indicate their receipt and acknowledgement of this addendum in the proposal packet. Failure to do so may result in disqualification of their proposal.

END OF ADDENDUM NO. 1





**EXISTING CONDITIONS NOTES**

1. THIS SURVEY IS A COMPILATION OF TOPOGRAPHIC SURVEY PERFORMED ON JUNE 1, 2020 BY DLZ, INC. BRIDGEVILLE, PA (412.419.4100), AND LIDAR SURVEY PROVIDED BY CIVIL & ENVIRONMENTAL CONSULTANTS, INC. PITTSBURGH, PA (412.429.2324)
2. ALL HORIZONTAL COORDINATES AND BEARING AS SHOWN ARE PROJECT GROUND BASED ON THE PENNSYLVANIA STATE PLANE COORDINATE SYSTEM, SOUTH ZONE, AND REFERENCE THE NORTH AMERICAN DATUM OF 1983 AND THE 2011 ADJUSTMENT (NAD 83(2011)).
3. ALL ELEVATIONS SHOWN ARE BASED ON THE NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD 88).

**FLAGSTAFF HILL EXISTING CONDITIONS SURVEY**  
Scale: 1" = 50'-0"