



Job Title: Part-Time Educator

Reports to: Director of Education

Work Status: Part Time

FLSA Status: Non-Exempt

Updated: 8/1/22

Approved by:

PPC Mission Statement:

Improving quality of life for the people of Pittsburgh by restoring the park system to excellence in partnership with government and the community. Projects and programs are conducted with respect for the environment, historic design, and the needs of our diverse region.

Position Summary:

The Frick Environmental Center is hiring part-time educators who will be responsible for helping youth from the greater Pittsburgh area enjoy, explore, and connect to Frick Park and other outdoor spaces in our community.

Educators will have the opportunity to join our team of dedicated naturalist-educators as we take steps in our commitment to equity. We value the diversity of people (race, ethnicity, gender, sexuality, religion) that make Pittsburgh beautiful and do our best to reach people from different walks of life, both in who we serve and who we hire.

We provide training necessary to excel at your job for those who have a can-do spirit and positive attitude. Educators will have the opportunity to teach children ages pre-K through 12th grade in the Parks Conservancy's school partner programs, outreach activities, and public programs.

Position Duties:

Performs under the general supervision of the Director of Education and is responsible for, but not limited to, the following duties:

- Work with the education team to deliver K-12 outdoor education programs that include hands-on, minds-on activities and meet state and local school district academic standards and align with industry best practices.
- Create a safe, supportive learning environment for all learners through positive reinforcement, role-modeling, and cultural sensitivity.
- Spend time with children and youth and be committed to supporting their growth and learning.

- Work is conducted in office, classroom, and outdoor settings. Work is conducted at a variety of times of the day, with evening, weekend, holiday, and irregular hours as necessary to meet deadlines and achieve objectives.

The Way We Work - The Employees of the Pittsburgh Parks Conservancy:

- Work and accept responsibility to search for, create, and execute new and innovative approaches to improve the performance of Conservancy strategies and objectives.
- Foster meaningful interaction among diverse individuals through the exchange of information to produce understanding.
- Continuously develop and use effective strategies and interpersonal styles to engage and guide others toward the accomplishment of personal and organizational goals and objectives and goals in the best interest of the Parks Conservancy.
- Consistently work toward the common good of the organization and encourage others to do the same.
- Conduct themselves at all times in a professionally appropriate and respectful manner.
- Apply the proper safety/security practices according to established protocols, guidelines and policies.
- Maintain strong work ethic and demonstrate flexibility.

Skills and Ability to (position requirements at entry):

- Ability to work independently, collaboratively, and in a team environment.
- Ability to multi-task and address both project and interpersonal issues in a positive, constructive, and proactive manner.
- Provide outstanding customer service within a diverse work and customer base.
- Establish and maintain effective, respectful and productive working relationships.
- Show respect and sensitivity for cultural differences.
- Demonstrate unimpeachable personal integrity and trustworthiness and discretion in the handling of confidential and sensitive matters.
- Understand and appropriately adhere to and communicate PPC policies and procedures.

Training and Experience (position requirements at entry):

- Experience or course work in ecology, biology, education, child development, or related fields.
- First Aid and CPR certification required (must be obtained within 6 months of hire date).
- The following three background clearances are required: Department of Human Services Child Abuse History Clearance; Pennsylvania State Police Request for Criminal Records Check; Federal Criminal History Record Information (CHRI).

Physical Requirements:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential duties of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential duties.

- The ability to maneuver through all areas of parks (hills, streams, dense thicket, etc.).
- The ability to work outdoors through all seasons.
- Light Work: Exerting up to 20 pounds of force occasionally, and/or a negligible amount of force constantly to move objects.
- The ability to traverse on rough, uneven terrain, as well as wet and slippery surfaces and to ascend and descend ladders to access work areas.

The PPC is committed to creating a diverse environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.